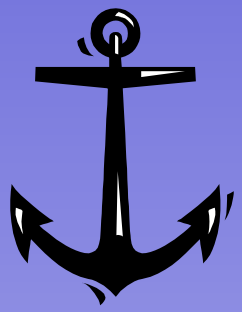
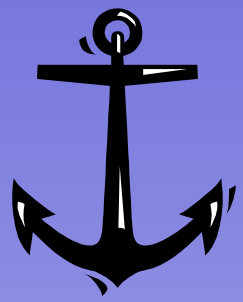
NAVY EXCEPTIONAL FAMILY MEMBER (EFM) PROGRAM





TOPICS

- DIRECTIVES/PURPOSE
- ENROLLMENT PROCESS
- RESPONSIBILITIES
- MISCONCEPTIONS
- QUESTIONS

DIRECTIVES

- SECNAVINST 1754.5B (14DEC05)
  Established Navy EFM Program (1990)
- OPNAVINST 1754.2C (22JAN07)
  Implemented EFM Program (1990)
- MILPERSMAN 1300-700
  FORMS
- NEW FORM 2792/2792-1 AS OF APRIL 2011

PURPOSE

- IDENTIFY AND ENROLL ALL FAMILY MEMBERS WITH SPECIAL NEEDS
- INFORMS THE DETAILER ON CATEGORY FOR PCS ASSIGNMENT
- ENSURE RESOURCES/SERVICE AVAILABILITY FOR FAMILIES' WITH SPECIAL NEEDS

BENEFITS

- **EARLY ENROLLMENT ALLOWS FLEXIBLE ASSIGNMENT PROCESS**
- **SAVES FAMILIES AND NAVY MONEY**
- **EARLY RETURNS ARE LESSENED**
- **UNNECESSARY FAMILY SEPARATION AVOIDED**
- **RISK OF HARDSHIP DISCHARGE REDUCED**
- **RETAIN QUALIFIED/TRAINED PERSONNEL**
- **IMPROVES THE Quality Of Life FOR ENROLLED FAMILIES**
- **ENSURES SPECIAL CARE IS AVAILABLE**

ENROLLMENT PROCESS

ENROLLMENT CRITERIA

- Family member with long term or chronic medical, psychological, or educational needs
- Enrolled in DEERS
- Resides with sponsor, unless geographical bachelor

FORMS

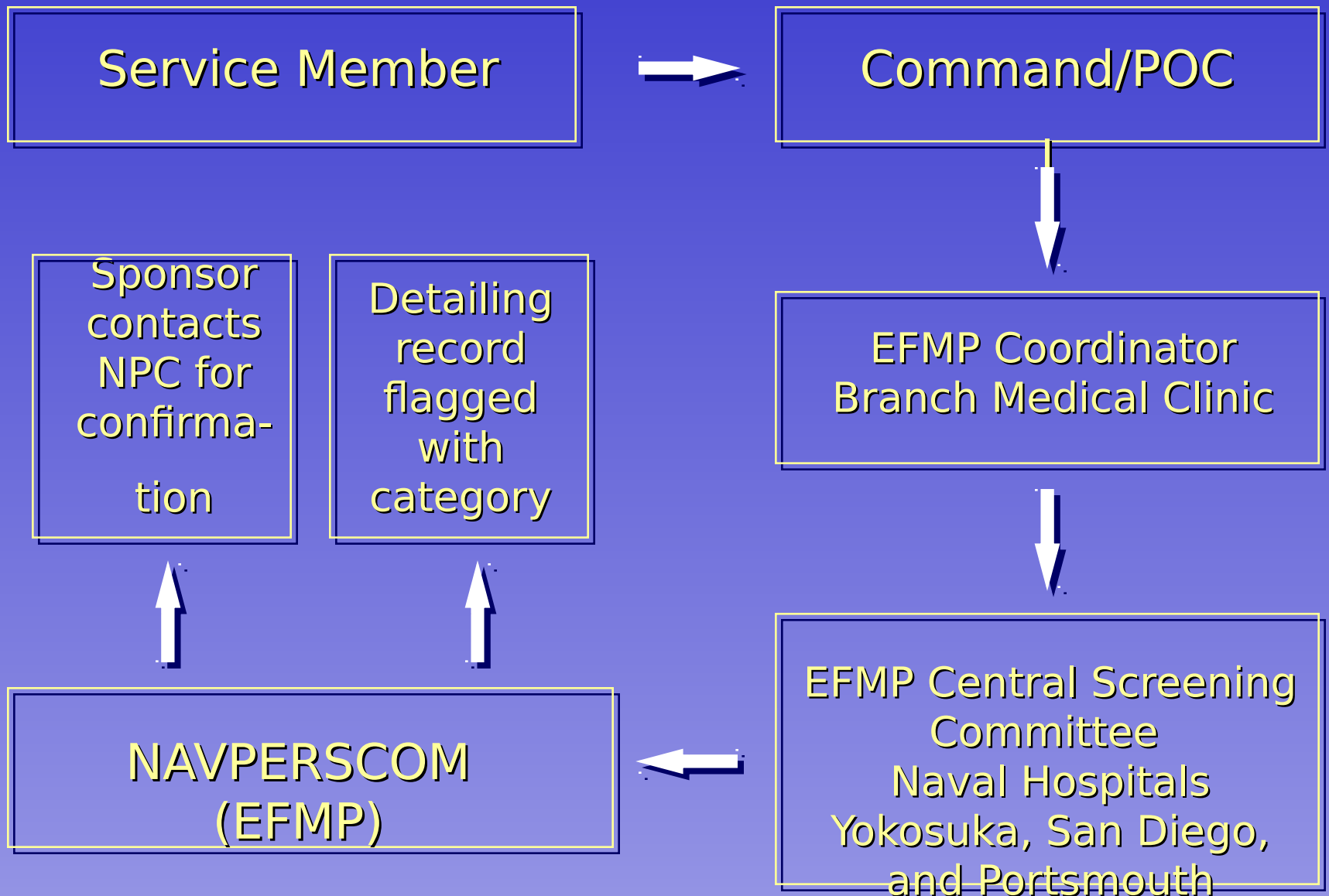
DD Form 2792

http://www.npc.navy.mil/CommandSupport/ExceptionalFamilyMember/

http://www.militaryhomefront.dod.mil

http://www.npc.navy.mil/channels

APPLICATION PROCESS



ENROLLMENT

- FORWARDED TO SCREENING COMMITTEE
  - ✔Reviews all enrollment packages
  - ✔Makes recommendations and assigns categories
- CATEGORIES BASED ON:
  - ✔Specialist required
  - ✔Frequency of need
  - ✔Availability of services
  - ✔Severity of illness

EFM UPDATES

- CAT 1-5 ARE REQUIRED UPDATES EVERY 3 YEARS OR AS NEEDED (CHANGES TO THE EFM MEMBERS STATUS GODD OR BAD)
- ENLISTED IF UPDATE NOT COMPLETED BEFORE NEGOTIATION WINDOW CMS WILL NOT LET YOU NEGOTIATE.
- PER MILPERSMAN 1300-700 (If an update is due at the time of a projected rotation date (PRD), initiate the update at least 9 months prior to PRD.

CATEGORIES

1. NEEDS DO NOT LIMIT ASSIGNMENTS
2. LIMITED OVERSEAS LOCATIONS
3. NO OVERSEAS ASSIGNMENTS (There are some exceptions)
4. ASSIGNMENTS NEAR MAJOR MEDICAL FACIITIES INCONUS ONLY
5. HOMESTEADING PROGRAM
6. TEMPORARY CATEGORY (6-12 MONTHS)

LATE ENROLLMENT

- Orders will be held up
- Gapped billet for the gaining command
- Member may lose desired orders
- Member may be forced to do an unaccompanied tour
- Humanitarian assignment can be delayed

DISENROLLMENT

- REQUIRES SUBMISSION OF UPDATED APPLICATION (DD2792)
- SERIALIZED LETTER ON COMMAND LETTER HEAD WHICH SHOULD BE VERIFIED BY DIVORCE DEVREE, DEATH CERTIFICATE OR ANY OTHER LEGAL PAPERWORK SHOWING A DEPENDENCY CHANGE **(WE DO NOT NEED THE DIVORCE DECREE OR DEATH CERTIFICATE)**

RESPONSIBILITIES

SERVICE MEMBER

- IDENTIFY AND ENROLL QUALIFYING FAMILY MEMBERS
- ENSURE APPLICATIONS ARE CORRECT AND COMPLETE
- ENSURE TIMELY UPDATE
- DISENROLL FAMILY MEMBERS WHEN NO SERVICES ARE NO LONGER REQUIRED

COMMAND

- APPOINT EFMP POC
- OBSERVE MANDATORY ENROLLMENT PROVISIONS OF THE OPNAVINST (1754.2C)
- ASSURE CONFIDENTIALITY
- ENSURE SPONSORS UPDATE EFM FILE PRIOR TO PRD
- CONDUCT ANNUAL COMMAND SURVEY

POC

- REQUEST ENROLLMENT LISTING FROM CNPC (EFMP OFFICE)
- CONDUCT EFM TRAINING AND SURVEY
- ENSURE SERVICE MEMBERS UPDATE FILE PRIOR TO NEGOTIATING PCS ORDERS
- REFER SPONSORS TO MTF COORDINATOR
- ADVERTISE USING NEWSLETTER, POD/POW

MTF COORDINATOR

- CONDUCT EFMP TRAINING
- ASSIST SPONSORS IN ENROLLMENT PROCESS
- REVIEW COMPLETED FORMS
- IDENTIFY EMERGENCY ENROLLMENTS TO CNPC
- FORWARD ENROLLMENT PACKAGES TO CSC
- REFER SPONSORS TO FSC FOR LOCAL RESOURCES
- COORDINATE WITH SUITABILITY SCREENING COORDINATOR
- COMPLETE LETTERS FOR PROOF OF ENROLLMENT (IF NEEDED BY FAMILY
- TRACK EFM PACKAGE SUBMITTED AND CONTACT THE FAMILY WITH CATEGORY STATUS
- CHECK STATUS WEBSITE OR CALL 1-866-827-5672

MTF POINTS TO REMEMBER

- Provide a copy of the forms to enrollees
- Maintain file copy
- Confirm DEERS status
- Review & Sign forms prior to forwarding to the CSC
- Be pro-active

FSC EFMP ADVOCATE

- PROVIDE RESORCE REFERAL AND ADVOCACY FOR EFMP FAMILIES
- NETWORK WITH COMMUNITY AGENCIES
- PROVIDE TRAINING AND EDUCATION

NPC EFM PROGRAM MANAGER

- ✔Conduct/facilitate training on requ
- ✔Provide technical assistance to MTF/FFSCs
- ✔Review EFM assignments to match needs
- ✔Develop resource materials
- ✔Provide assistance to commands
- ✔Work with Humanitarian Assignments
- ✔Provide recommendations to Detailers
- ✔Ensure program flexibility

MISCONCEPTIONS

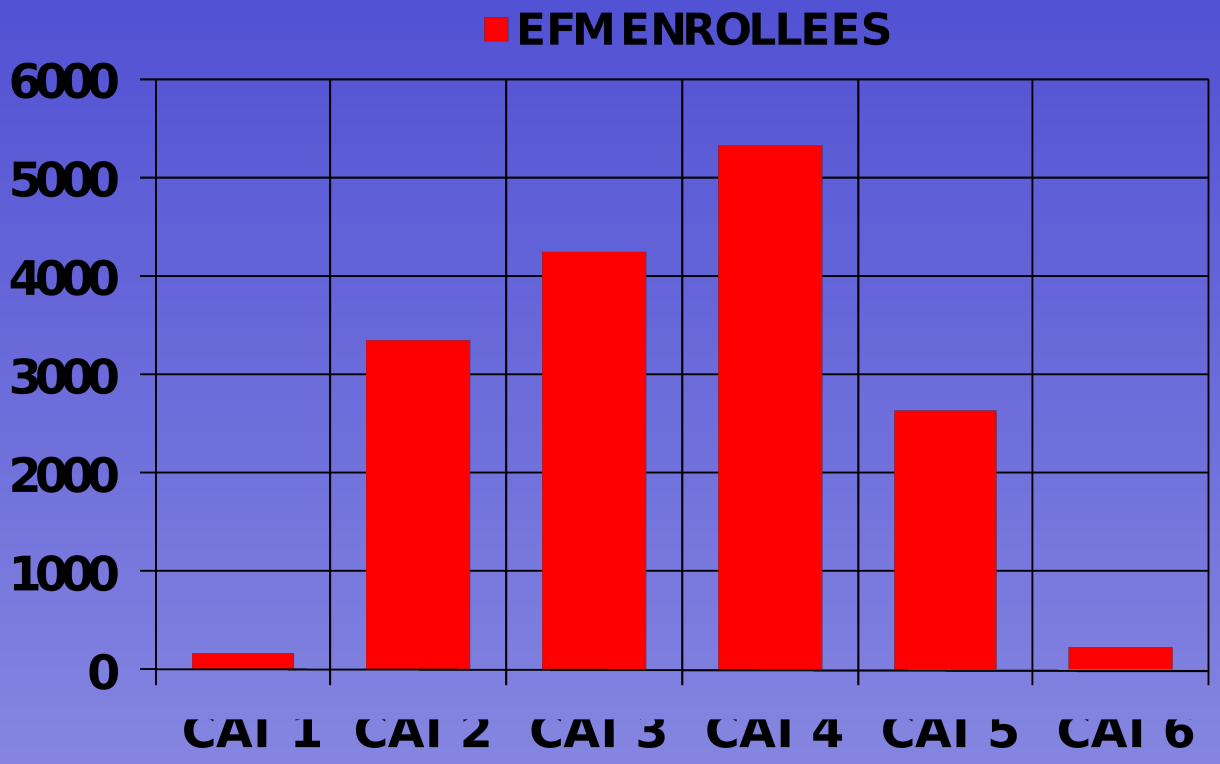
- I WILL BE DENIED CHOICE ASSIGNMENTS
- I WILL NOT BE ADVANCED
- I CANNOT GO OVERSEAS
- I DO NOT HAVE TO GO TO SEA
- I AM RESTRICTED TO NORFOLK OR SAN DIEGO
- A HUMS WILL DRIVE ME OUT OF THE NAVY

CATEGORY 5 HOMESTEAD AREAS
AS OF APRIL 2011

- VIRGINIA (TIDEWATER) 4016
- FLORIDA (JAX/MAYPORT/KB) 1251
- WASHINGTON STATE (I.E. BREM/WHID/BANG, ETC.) 1277
- CALIFORNIA(S.D./CP PEN/MIR) 2975

EFMP STAT's

EFM CATEGORIES
AS OF APRIL 2011



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QUESTIONS ?